

Scottsville-Allen County Planning & Zoning  
201 W. Main St. STE 202  
Scottsville, KY 42164  
270-237-4180 Email: clerksacpc@gmail.com

## 911 ADDRESS REQUEST FORM

Please complete and submit to the Scottsville-Allen County Planning & Zoning. This form may be submitted via email, USPS, or in person. **Your address will be assigned and submitted to the 911 Emergency Services; therefore, accurate information is crucial.** Upon receiving your assigned 911 address, please contact the Allen County Judge's office to order a reflective **911 Lawn Address Marker** so emergency personnel can easily identify your address. Subdivisions with cluster box units for USPS delivery are to use a **911 Lawn Address Marker** for specific address identification. You will be notified of your new 911 address via email or by phone. Please allow **5-7 business days** for your address to be processed. **Please fill out a separate form for each 911 address request.**

Date _____		
Property Owner _____	Business Name (if applicable) _____	
Owner Address _____	City/State/Zip _____	
Phone _____	Email _____	Address Change YES NO

### LOCATION INFORMATION FOR ADDRESS REQUEST

PVA Parcel ID# \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Lot# \_\_\_\_\_

Road Name \_\_\_\_\_ Corner Lot YES NO If yes, driveway access road \_\_\_\_\_

Shared driveway/easement YES NO **NOTE:** Plats should identify any easement, right-of-way, or setback. Minimum 25' road frontage from the right-of-way, 10' sides and back.

Property Use (residential, commercial, etc.) \_\_\_\_\_ Type of structure (house, mobile home, barn, etc.) \_\_\_\_\_

**NOTE:** Building permits are required within the city limits. Building permits are required in the county, excluding single family homes or state regulated projects.

### Planning & Zoning Use ONLY!

911 Address \_\_\_\_\_

City/Zip \_\_\_\_\_

CITY  COUNTY

Assigned by \_\_\_\_\_ Date \_\_\_\_\_

### NOTES

